

**TOWN OF NORWELL
Advisory Board
Meeting Minutes
February 26, 2015**

TOWN OF NORWELL
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The Advisory Board was called to order by Chairman Roger Hughes at 7:00p.m. Present were Skip Joseph, Chad Forman, Ralph Gordon, David McEachern, Mark Maiellano and Karen Reynolds. Jacky McClean arrived late and Fran Molla was absent. Also present was Interim Town Administrator Peter Hechenbleikner.

ADMINISTRATIVE MATTERS

Acceptance of Minute: The Minutes of February 19 are not ready.

Bill: None

Transfer Requests: The Building Inspection Department requested two transfers from the Reserve Fund.

1. \$20,000 for Plumbing/Gas and Wiring inspectors through April.
2. \$376.25 for office coverage.

Motion made to approve two requests for transfer of funds from the Reserve Fund to the Building Inspection Department for 1. \$20,000 and 2. \$376.25. *Seconded and unanimously passed 7-0.*

NEW BUSINESS

Budget Discussions:

Highway - Paul Foulsham present to discuss a level Highway Budget with the exception of a request for funds to hire a new employee. Duties include plowing, drainage, mowing and trimming, etc. Motion to accept the recommendation of the Town Administrator for the total budget of \$1,118,277. *Seconded and unanimously passed 7-0.*

Tree and Grounds- Paul Foulsham present to discuss level Tree and Grounds Budget. After a short discussion about Cemetery Maintenance, motion to accept the recommendation of the Town Administrator for the total budget of \$502,180. *Seconded and unanimously passed 7-0.*

Street Lighting - Peter briefed the AB about solar energy credits funding this budget. Questions about true costs of lighting, total solar credits, and other items funded by the solar credits were discussed. Peter will continue to research this item and uses of solar credits then report back to AB in a few weeks.

Recycling - Peter Dillon gave brief description of Recycling. Motion to accept the recommendation of the Town Administrator for the total budget of \$0. *Seconded and unanimously passed 8-0.*

Board of Health - Peter Dillon briefed the AB on a level funded budget with the exception of tipping fees from SEMASS. More importantly, a contractual issues with trash hauler, DelPrete and Sons, has put trash pick-up on hold effective immediately. Board of Health to meet Monday

March 2, 2015 and new contract to begin Tuesday March 3, 2015. As this is a work in progress, Board of Health will present full budget at future AB meeting.

Cemetery - Lynne Rose present to brief AB on Cemetery Budget. Lynne is asking for an increase in her stipend. Her duties include coordinate and schedule burials, plan a layout of new cemetery at Stetson Meadows, comply with regulations, help coordinate moving of Stetson Ford House, and hire a consultant to compare rates with other towns. Peter recommends keeping stipend as is. AB reminded that other boards including Selectmen and AB do not receive a stipend. Motion to accept the recommendation of the Town Administrator for the total budget of \$10,000. *Seconded and unanimously passed 8-0.*

Water Department - Peter Dillon, Jack McInnis and Fred St. Ours presented this level funded budget. Water Department makes enough money to cover yearly costs plus about 5% set aside as an appropriation for the beginning of the next fiscal year. There is no increase to town residents. Motion to accept the recommendation of the Town Administrator for the total budget of \$1,365,532. *Seconded and unanimously passed 8-0.*

OLD BUSINESS - None

FUTURE MEETINGS

March 3, 2015

March 5, 2015

March 10, 2015

Adjourn - Motion made to Adjourn. *Seconded and unanimously passed 8-0.*



Roger Hughes, Chairman